

POSTPONED REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF SAVANNAH
March 18, 2025

The Board of Commissioners of the Housing Authority of Savannah met in regular session at the office of the Housing Authority of Savannah, 1407 Wheaton Street – Building A Board Room beginning at 12:15 p.m. on Tuesday, January 14, 2025. Chairwoman Dr. M. Ann Levett called the meeting to order and upon roll call those present and absent were as follows:

Present: Dr. M. Ann Levett, Chairwoman
 Darrel Daise
 Michael Holland
 Happi Peavey-Guzman

Absent: Edward Gresham, Vice Chairman (late arrival) *

* Vice Chairman Edward Gresham arrived at 12:33 p.m. during the Executive Director's Report and was not present for voting.

Also present were Executive Director Evette Hester, Director of Finance Robert Faircloth, Interim Director of Assisted Housing Programs Sandy Glicker, Director of Human Resources Shannell Hardwick, Director of Real Estate Development Rafaella Nutini, Management Analyst Tammy Brawner, Homeownership Specialist/ HOPE VI Coordinator DaShawna Kea, Resident Advisor Deborah Bulloch, and Resident Advisor Sophia Perry. Attorney Tracy O'Connell of Ellis, Painter, Ratterree, & Adams LLP, and Attorney David Sunshine Hamburger of Georgia Legal Services were also in attendance.

The Chairwoman opened the meeting with a moment of silence.

APPROVAL OF CONSENT AGENDA

The Consent Agenda included the minutes of the February 11, 2025 regular meeting, February 26-27, 2025 special meeting, March 6, 2025 special meeting; Resident Services Report; Property Management Report; Assisted Housing Programs Report; Real Estate Development Report; and Financial Report. Commissioner Daise made a motion to approve the consent agenda. Commissioner Holland seconded the motion and it passed unanimously.

ADOPTION OF OPERATING BUDGET AND PERFORMANCE FUNDING SYSTEM CALCULATION OF OPERATING SUBSIDY FOR FISCAL YEAR ENDING MARCH 31, 2026

A budget workshop for the combined operating budget for the fiscal year ending March 31, 2026 was held on March 6, 2025. The combined operating budget incorporates all operating funds into separate operating budgets for each Asset Management Project Group, the Central Office Cost Center, the Housing Assistance Payments Fund and the Local Fund.

Executive Director Evette Hester notified the Board of Commissioners that Congress had passed a Continuing Resolution for the federal budget with no funding cuts to the HUD program budgets. Director of Finance Robert Faircloth then gave a brief overview of the budgets and answered questions from the Commissioners. Commissioner Daise made a motion to adopt Board Resolution 03-25-01 to approve the Operating Budget and Performance Funding System Calculation of Operating Subsidy for the Fiscal Year Ending March 31, 2026, and to authorize the Chairwoman to sign the *PHA Board Resolution Approving Operating Budget, Form HUD-52574*. Commissioner Peavey-Guzman seconded the motion and it passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Ms. Hester provided a report to the Commissioners. Report highlights included:

- Ms. Hester expressed appreciation to the Commissioners for their participation during the Board retreat and the special budget workshop in the past weeks
- Congressional funding levels for HAS programs
- Reduction of HUD Field Offices across the nation is anticipated
- Strategic efforts to address HAS vacancies at the properties
- Memorandum of Agreement between State Historic Preservation Office, City of Savannah, and the Housing Authority of Savannah related to Yamacraw Village has been finalized
- Overview of Yamacraw Village community meeting for Yamacraw Village residents, held on February 27 and future planning
- Report of the NAHRO Washington Conference held in March attended by Ms. Hester, Vice Chairman Edward Gresham, and Resident Advisor Sophia Perry

COMMENTS FROM COMMISSIONERS

Commissioner Gresham and Ms. Perry each provided feedback on the NAHRO Washington Conference, praising the Executive Director and her presence and advocacy on Capitol Hill. Ms. Hester also expressed her appreciation for the candor and representation provided by both members of the Board.

There being no further business, the Chairwoman called for a motion to close the meeting. The motion to close was made by Commissioner Holland and seconded by Commissioner Daise. The Chairwoman adjourned the meeting at 1:10 p.m.



Secretary

ATTEST:


Chairwoman

Approval Date: April 10, 2025

RESOLUTION NO. 03-25-01

RESOLUTION OF THE HOUSING AUTHORITY OF SAVANNAH APPROVING THE OPERATING BUDGETS FOR FYE 2026

WHEREAS, the staff of the Housing Authority of Savannah ("HAS") drafted operating budgets for the fiscal year beginning April 1, 2025 and ending March 31, 2026; and

WHEREAS, the HAS Board of Commissioners and staff held a special meeting to conduct a workshop regarding the proposed budgets on March 6, 2025; and

WHEREAS, the HAS Board of Commissioners has reviewed the proposed budgets and has found that the proposed budgets and operating reserves are sufficient to meet all proposed expenses and maintain operations for HAS during the fiscal period; and

WHEREAS, the HAS Board of Commissioners must authorize the Chairwoman to make the required certifications to the U.S. Department of Housing and Urban Development ("HUD"), on behalf of the Board of Commissioners on form HUD-52574;

NOW, THEREFORE, BE IT RESOLVED, that the HAS Board of Commissioners hereby adopts the Operating budgets for the fiscal year beginning April 1, 2025 and ending March 31, 2026; and


BE IT FURTHER RESOLVED, that the Chairwoman execute form HUD-52574 and all other all necessary certifications to HUD on behalf of the HAS Board of Commissioners .

ADOPTED by the Board of Commissioners this 18th day of March, 2025.

HOUSING AUTHORITY OF SAVANNAH

By: 
Dr. M. Ann Levett, Chairwoman

ATTEST:



Evette Hester, Secretary

PHA Board Resolution
Approving Operating Budget

**U.S. Department of Housing and
Urban Development**
Office of Public and Indian Housing

OMB Approval No. 2577-0029 (exp. 04/30/2027)

Public reporting burden for this collection of information is estimated to average 136.2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, completing the operating budget and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information including suggestions for reducing this burden, to the Reports Management Officer, QDAM, Department of Housing and Urban Development, 451 7th Street, SW, Room 4176, Washington, DC 20410. When providing comments, please refer to OMB Approval No. 2577-0029. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income public housing program and provides a summary of the proposed and budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating budget adopted by the public housing agency (PHA) and the amounts are reasonable, and that the PHA complies with HUD prescribed procedures. PHA boards must approve the operating budget and HUD requires boards to certify their approval through this form. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

PHA Name: **Housing Authority of Savannah**

PHA Code: **GA002**

PHA Fiscal Year Beginning **04/01/2025**

Board Resolution Number: **03-25-01**

Acting on behalf of the Board of Commissioners of the above-named PHA as its Chairperson, I make the following certifications and agreement to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):


- | | <u>DATE</u> |
|---|-------------------|
| <input checked="" type="checkbox"/> Operating Budget approved by Board resolution on: | 03/18/2025 |
| <input checked="" type="checkbox"/> Operating Budget submitted to HUD, if applicable, on: | 03/19/2025 |
| <input type="checkbox"/> Operating Budget revision approved by Board resolution on: | |
| <input type="checkbox"/> Operating Budget revision submitted to HUD, if applicable, on: | |

I certify on behalf of the above-named PHA that:

1. All statutory and regulatory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditure are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The PHA will comply with the wage rate requirement under 24 CFR 968.110(c) and (f); and
6. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i).

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct.

WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §3729, 3802).

| | | |
|---------------------------------|--|-------------------|
| Print Board Chairperson's Name: | Signature: | Date: |
| Dr. M. Ann Levett |  | 03/18/2025 |